



## ONLINE STUDY SKILLS WORKSHOPS

Study Skills Workshops for Trimester 3A 2020.

Please register at <https://curtinuniversity.wufoo.com/forms/qnoevmn1qalciy>

Each session is conducted 'live' via Zoom or Blackboard Collaborate. Instructions on how to join the online session will be sent via student email after registration for the workshop.

For more information, please contact [lynn.aw@curtin.edu.sg](mailto:lynn.aw@curtin.edu.sg).

No.	Date	Time	Workshop Title	Facilitator
1.	3 Nov (Tue)	1.00pm - 2.30pm	<b>ACADEMIC WRITING SKILLS</b> <i>This workshop is suitable for all students. Acquire knowledge on standard format of academic writing (i.e. content, context/purpose &amp; tone), paraphrasing and the difference between an essay, a report, literature review, reflection.</i>	Sean O'Hara
2.	5 Nov (Thu)	1.00pm - 2.30pm	<b>CHICAGO REFERENCING (PART 1)</b> <i>This workshop is suitable for Commerce students. Get an overview of the referencing guide, and breakdown of the reference list. Learn more about formatting, referencing of sources with multiple authors and what various sources look like.</i>	Sean O'Hara
3.	6 Nov (Fri)	10.00am - 11.00am	<b>HOW TO FIND JOURNAL ARTICLES USING PROQUEST</b> <i>This workshop is <b>compulsory</b> to <b>new Diploma students</b> enrolled in ARW01S1 and CIB1100 units. Other Diploma students are also welcome to join us. You will learn effective basic search techniques and the usage of ProQuest database to find ebooks and journal articles for your assignments.</i>	Annie Hong
4.	6 Nov (Fri)	3.30pm - 5.00pm	<b>SEARCHING FOR SOURCES FOR ASSIGNMENTS</b> <i>This workshop is suitable for all students. You will learn how to use Google Scholar; search for secondary sources and find sources based on quotes, authors, topics.</i>	Sean O'Hara
5.	9 Nov (Mon)	10.00am - 12.00pm	<b>ORGANIZE YOUR RESEARCH WITH ENDNOTE ONLINE</b> <i>This workshop is suitable for bachelor and master students. EndNote Online is a citation software and accessible anywhere via the Internet. You will learn how to insert the correct in-text citation using APA or Chicago style directly into Word document; generate reference list and import journal articles and references.</i>	Annie Hong
6.	10 Nov (Tue)	2.30pm - 3.30pm	<b>HOW TO FIND JOURNAL ARTICLES USING PROQUEST</b> <i>This workshop is <b>compulsory</b> to <b>new Diploma students</b> enrolled in ARW01S1 and CIB1100 units. Other Diploma students are also welcome to join us. You will learn effective basic search techniques and the usage of ProQuest database to find ebooks and journal articles for your assignments.</i>	Annie Hong
7.	11 Nov (Wed)	11.00am - 12.30pm	<b>TIPS TO FIND JOURNAL ARTICLES</b> <i>This workshop is suitable for bachelor and master students. Learn how to use library catalogue and databases (including ProQuest) to find online resources such as ebooks and journal articles for your assignments.</i>	Annie Hong
8.	12 Nov (Thu)	1.00pm - 2.30pm	<b>CHICAGO REFERENCING (PART 2)</b> <i>This workshop is suitable for Commerce students who have attended Chicago Referencing (Part 1). You will acquire knowledge on in-text citations (how they should be written &amp; when they should be used) and tips to avoid common mistakes.</i>	Sean O'Hara
9.	12 Nov (Thu)	3.30pm - 5.00pm	<b>ACADEMIC WRITING SKILLS</b> <i>This workshop is suitable for all students. Acquire knowledge on standard format of academic writing (i.e. content, context/purpose &amp; tone), paraphrasing and the difference between an essay, a report, literature review, reflection.</i>	Sean O'Hara



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No.	Date	Time	Workshop Title	Facilitator
10.	13 Nov (Fri)	3.30pm - 5.00pm	<b>CHICAGO REFERENCING (PART 1)</b> <i>This workshop is suitable for Commerce students. Get an overview of the referencing guide, and breakdown of the reference list. Learn more about formatting, referencing of sources with multiple authors and what various sources look like.</i>	Sean O'Hara
11.	17 Nov (Tue)	10.00am - 12.00pm	<b>ORGANIZE YOUR RESEARCH WITH ENDNOTE ONLINE</b> <i>This workshop is suitable for bachelor and master students. EndNote Online is a citation software and accessible anywhere via the Internet. You will learn how to insert the correct in-text citation using APA or Chicago style directly into Word document; generate reference list and import journal articles and references.</i>	Annie Hong
12.	17 Nov (Tue)	2.00pm - 3.30pm	<b>TIME AND CONFLICT MANAGEMENT</b> <i>This workshop is suitable for all students. You will learn how to handle multiple assessments due around the same time and manage conflicts within a group setting.</i>	Sean O'Hara
13.	18 Nov (Wed)	10.00am - 11.30am	<b>TIPS TO FIND JOURNAL ARTICLES</b> <i>This workshop is suitable for bachelor and master students. Learn how to use library catalogue and databases (including ProQuest) to find online resources such as ebooks and journal articles for your assignments.</i>	Annie Hong
14.	18 Nov (Wed)	4.00pm - 5.30pm	<b>SEARCHING FOR SOURCES FOR ASSIGNMENTS</b> <i>This workshop is suitable for all students. You will learn how to use Google Scholar; search for secondary sources and find sources based on quotes, authors, topics.</i>	Sean O'Hara
15.	20 Nov (Fri)	10.00am - 11.00am	<b>UNDERSTANDING PLAGIARISM</b> <i>This workshop is suitable for all students. You will learn and understand academic integrity, plagiarism and its consequences. Grasp concepts on how to paraphrase and quote to avoid academic misconduct.</i>	Annie Hong
16.	20 Nov (Fri)	3.30pm - 5.00pm	<b>CHICAGO REFERENCING (PART 2)</b> <i>This workshop is suitable for Commerce students who have attended Chicago Referencing (Part 1). You will acquire knowledge on in-text citations (how they should be written &amp; when they should be used) and tips to avoid common mistakes.</i>	Sean O'Hara
17.	26 Nov (Thu)	1.00pm - 2.30pm	<b>TIME AND CONFLICT MANAGEMENT</b> <i>This workshop is suitable for all students. You will learn how to handle multiple assessments due around the same time and manage conflicts within a group setting.</i>	Sean O'Hara